

Husky Meadows Farm  
Job Description

## **COMPANY DESCRIPTION**

Husky Meadows Farm is a small certified organic vegetable farm located on Doolittle Drive in Norfolk, CT, entering its 4<sup>th</sup> year of operation.

The farm was established and seeded from a simple set of beliefs: that local, fresh and organically grown produce should be readily accessible to everyone, and that by engaging in the local and organic food movement, we are helping our planet and our society. We believe in the power of supporting local, and believe that buying local encourages awareness-- by connecting farmers to customers, encouraging healthy eating and conscientiousness regarding where our food comes from. We are now entering our fourth growing season, and have recently expanded to a two-acre vegetable plot from which we grow a wide assortment of unique produce and create farm-to-table prepared foods.

We have developed several programs to use our farm products to create a sustainable business. These include: a weekly vegetable program for families in the community; participation in a year-round local farmers market; sales of vegetables to restaurants. We are also developing a line of prepared foods and branded products to be sold in our local stores.

We play an active role in the community including participation in the farmers market and donating weekly to the local food pantry. We also support other local farm-to-table businesses and nonprofits in a variety of ways.

## **JOB DESCRIPTION**

Husky Meadows Farm is seeking an enthusiastic, passionate and dedicated candidate to fill the Farm Manager position. The farm manager's primary task will be to oversee all aspects of the farming operation, including, but not limited to:

- Planning & layout of the garden
- Managing daily schedules such as planting, harvest, watering, pest control
- Overseeing interns and farm assistants to help them successfully complete daily tasks
- Determining schedules and applications for organic pest control, fertilization, soil amendments
- Working alongside farm assistants in the garden to carry out daily tasks
- Managing harvest plans for weekly vegetable subscription and farmers markets
- Determining weekly produce available for prepared foods production
- Representing Husky Meadows Farm on occasional Saturdays at the Norfolk Farmers Market

This position will also require office work, including:

- Record keeping: harvest quantities, crop sales, pest & disease records, inputs, etc.
- Placing seed & seedling orders

- Ensuring that all farm operations comply with Baystate Organic standards

Finally, it is expected that the Farm Manager attend the Norfolk farmers market (Saturdays from 10-1) on a rotating schedule with other employees. This will require working occasional Saturdays.

## **REQUIREMENTS**

An ideal candidate will possess the following skills and experience:

- 3 + years of vegetable farming experience in a managerial role
- Attentiveness to precision and detail
- Team player; adaptability, collaboration and empathy
- Ability to perform labor-intensive tasks
- Understanding of accounting
- Computer literate

## **PREFERRED QUALIFICATIONS**

- Extensive knowledge of Microsoft Office; including Word, Excel, Publisher
- Experience using Square Reader, Mailchimp, Eventbrite, Squarespace, and various social media outlets
- Experience working on an organic vegetable farm & familiarity with organic standards